

The Kingdom of the Sun Concert Band, Inc.

Executive Board Meeting Minutes

Date: June 24, 2026

Location: via Zoom

Time 6:30 pm – 7:30 pm

Attendees: 8 members in attendance

Absentees: 0 members absent

Board Members	☐ Member Brittany Schofield
☒ Dan Burhing, President	☒ Member Dan Fisher
☒ Dave Sandgren, Vice President	☒ Member Janet Voyles
☒ Julie Wands, Secretary	☒ Member Torri Wands
☒ Pete Axson, Treasurer	☒ Member Les Muncaster
Others in attendance: Craig Lilly	

Meeting was called to order at 6:30 by President, Dan Burhing with quorum established with 8 members present.

Approval of Previous Meeting Minutes: Motion to approve by Dan Fisher, second by Pete Axson, passed.

- 1) **Les Muncaster** announced he is resigning from the Board and the Music Selection Committee.
 - a. Les will follow up with Dan regarding the quarterly ACB Reporting.
- 2) **September Concert** – The music selections have been presented with 3 pieces ordered.
 - a. Motion to Approve the music by Julie, second by Janet, approved.
- 3) **Student Policy** – We currently have 8 students with a total band membership of 78. We will not remove any current students that are in the band, but a formal student policy is still being established. Items to consider:
 - a. No more than 10% of the total band membership to be students?
 - b. Will students be allowed to rehearse with KOS, but not perform?
 - c. How will students be brought into the band?
 - i. Through band director/music teachers? How will that work?
 - ii.
- 4) **Donations** – continued discussion and efforts around payment acceptance with options such as Zelle, Venmo, and other potential service providers. Discussed tabled for a later date.
- 5) **Grant Update** – The deadline for Pete to submit is July 20th. The board members have been asked to share suggestions and ideas with Pete to highlight what is different or unique with KOS, beyond concert performances. Why does KOS deserve a grant?
 - a. Student Development
 - b. Scholarships for Students
 - c. Character Interaction
 - d. Friday Art Walk
 - i. Instruments provided to the community (youth)
 - ii. Coloring activities for children
- 6) **Music Selection Committee** – Eric Chandler and Craig Lilly remain on the Music Selection Committee. Motion to approve Brittany Schofield to be added to the committee by Dave, seconded by Dan Fisher, approved. Dan Burhing suggested the committee may choose their own chair, if desired. Ultimately, the three members will work together.
 - a. **Music should be presented to the Board for approval 4 months prior to the performances so that there is sufficient time for review, approval, and advertisement.**
 - b. Article 9 of the By Laws will be updated to reflect the adjustment.

7) The Library – There was discussion about the role of the Librarian.

- a. The Librarian will check the music out and check the music in.
- b. There will always be a Master Copy of all music, and it does not leave the Library.
- c. The Librarian will pull the music from the library and put together a package for the sections.
- d. The first rehearsal of an upcoming performance, the Section Leaders, will arrive early and either place the music in the folders or on the stands for each member of their section.
- e. Julie will serve as the Board liaison to the Library.

8) Patrons – The Board discussed Patrons at length. Melissa Daniel has a KOS mailing list of Patrons, and Dave's wife also maintains a KOS email list. The Board considered whether these lists should be combined, how to verify that the information on file is current, and how long someone should remain on the Patrons/Donation List. Further discussion is needed to determine the best way to connect with and nurture relationships with current and potential patrons.

9) Rehearsal and performance space – Kathy will continue to secure rehearsal and performance space.

10) By Laws – Dan will work on updating the By Laws to present at our next Board Meeting.

Adjournment: Motion to adjourn by Dan Burhing, seconded by Julie Wands, approved. The meeting was adjourned at 8:07 p.m.

Submitted by: Julie A Wands, Secretary

Approved: 07/28/2026 JW