

The Kingdom of the Sun Concert Band, Inc.

Executive Board Meeting Minutes

Date: August 30, 2026

Location: via Zoom

Time 7:00 pm – 8:30 pm

Attendees: 8 members in attendance

Absentees: 0 members absent

Board Members	
☒ Dan Burhing, President	☒ Director at Large Brittany Schofield
☒ Dave Sandgren, Vice President	☒ Director at Large Dan Fisher
☒ Julie Wands, Secretary	☒ Director at Large Janet Voyles
☒ Pete Axson, Treasurer	☒ Director at Large Torri Wands
Others in attendance:	☐ Director at Large (Vacant)

Meeting was called to order at 6:59 by President, Dan Burhing with quorum established with 6 members present.

Approval of Previous Meeting Minutes: Motion to approve by Pete Axson, second by Dan Fisher, passed.

Give4Marion: Pete needs to be added as Admin so he can enter offline donations. Janet will meet at Panera on September 6th at 6:00 PM to help board members set up their peer-to-peer fundraising pages.

Music Selection Committee: The order is established for October and November and they are working on next year.

Spring Schedule: The Board reviewed and approved the Spring Schedule.

Digital Library: The Board discussed access controls for the digital library, including who currently has access, who needs access, and how access will be granted so members can obtain their music. A password-protected system may be implemented for members. When the Music Selection Committee chooses a hard copy of music from the library, Dan B. will scan the music into PDF format. He has noted, and will continue to note, any missing materials. Once the digital library is implemented, members may choose either hard copy or digital music. A trial of digital access will begin with a few pieces of music, with the goal of eventually digitizing every piece performed by the band.

Website and Email: The Board discussed implementing a new email system to address current routing and access issues. Torri and Pete proposed exploring options such as Wix and Outlook. Wix is a robust platform, but it is not currently being used to its full potential. Rebuilding the website would require considerable time and expertise, so additional research and discussion with the current website manager, Mike B., is warranted. At a minimum, all Executive Board members should have access to an improved email system for KOS purposes. The group agreed to research the cost and functionality of potential solutions.

Patron List: The Patron List is very outdated. The board agreed that patrons should be listed annually or per season, with benefits for certain donation levels, while maintaining separate mailing lists for all band supporters regardless of their donation status.

Postcards: Is there a financial benefit from sending the postcards? They are expensive to send, and some are going to band members. More discussion to be had after the September concert with a focus on determining cost versus value. The Board agreed to focus on improved digital communications through email and Facebook. Torri has asked Devin P. to assist with Facebook.

Student Absence: The Board discussed student absences during marching season and other busy periods of the school year. Options discussed included allowing qualified replacements when students take extended breaks and holding seats for long-term students who intend to return. The discussion concluded with agreement that section leaders should make consistent decisions while considering each student's individual circumstances, including tenure, talent, and commitment.

Vacant Board Member: The Board discussed filling the vacant Director at Large position. Dan B. recommended Eric Chandler, citing his strong resume, consistent participation, dedication, and musical contributions to the band. After discussion, the Board voted to approve Eric Chandler to fill the Director at Large vacancy.

Guest Conductor Implementation Plan: The Board discussed implementing guest conductors for future concerts. After discussion, the Board approved inviting one guest conductor to conduct one or two pieces per concert, beginning with the December concert. A list of potential candidates will be compiled, and each guest conductor must be approved by the Board. The Music Selection Committee will continue selecting the music and will collaborate with each approved guest conductor to determine which piece/s they will conduct.

September Pre-Concert: The Board approved Southern Express members to perform the pre-concert for September. Torri will confirm the preferred name to be used for the program.

Digital Payments: Pete announced that Zelle is set up and he is making progress setting up Stripe payment processing to enable online donations.

Storage Unit: Julie to follow up with Dan B with the actual size of the current storage unit.

No Smoking Policy: The Board discussed concerns regarding members smoking on school property. Marion County Public Schools has a strict no-smoking policy. Dan B. will address this concern at the next rehearsal.

Music Budget – The Board agreed there should be a spending limit of one, no more than two pieces of music purchased for each concert. Pete is to be the purchasing agent for all music that is purchased for KOS.

Adjournment: Motion to adjourn by Dan Fisher, seconded by Julie Wands, approved. The meeting was adjourned at 8:25 p.m.

Submitted by: Julie A Wands, Secretary

Approved: 10/18/2026 JW