

The Kingdom of the Sun Concert Band, Inc.

Board of Directors Meeting

Meeting Minutes

Date: May 27, 2026

Location: via Zoom

Time 6:00 pm – 7:30 pm

Attendees: 9 members in attendance

Absentees: 0 members absent

Board Members	☒ Member Brittany Schofield
☒ Dan Burhing, President	☒ Member Dan Fisher
☒ Dave Sandgren, Vice President	☒ Member Janet Voyles
☒ Julie Wands, Secretary	☒ Member Torri Wands
☒ Pete Axson, Treasurer	☒ Member Les Muncaster
Others in attendance: Mike Brady and Craig Lilly	

Meeting was called to order at 6:01 by President, Dan Burhing with quorum established with 7 members present.

Approval of Previous Meeting Minutes: Motion to approve by Pete Axson, second by Les Muncaster, passed.

- 1) **KOS Website** – Mike Brady reviewed the current content and links on the KOS website. Updates will be made to improve functionality and flow. Suggestions are welcome.
 - a. The **contact button** allows community members to express interest in KOS membership and/or join the email notification list. Dan's email address (KOS President) will be added to receive this information.
 - b. The **current donation methods** are not working as intended. The website will be updated with information about accepting checks. Pete will research electronic payment options for donations.
 - c. **Scholarship Funds** information should be submitted to Pete (Treasurer).
 - d. The **band phone number** will be removed from the website and flyers.
 - e. **Advertisement requests** will be directed to Torri Wands.
- 2) **KOS Email** – Margie, Dave Sandgren's wife, currently manages KOS patron email communications. She sends emails twice per concert—three weeks prior and one week prior—and is willing to continue assisting unless another volunteer steps forward.
- 3) **September Rehearsal and Concert** – The concert is scheduled for September 13, 2026, at the MCPS Auditorium. The theme and final music selections are pending.
- 4) **Memorial Day Concert** – Photos and videos will be provided to Torri Wands for social media and advertising.
- 5) **Photos and Videos** – Volunteers are needed to help capture photos and videos for use in advertising and social media. Additional content is needed for sharing.
- 6) **Band Roster** – Julie has received updates from the Section Leaders and revised the current roster. She is also creating a new document to serve as the official roster. Additional changes may be needed prior to the September concert.
- 7) **Pre-Concert Videos** – Marcia has resigned from creating the pre-concert videos.
- 8) **New Student Policy** – The Board's goal is for students to comprise no more than 10% of the total membership. Current student members are being identified and documented. Section Leaders will be asked to assign an adult mentor/sponsor for students. Discussions regarding student mentorship and the development of a formal written policy are ongoing.
- 9) **Treasurer Reporting** – Pete will submit a grant request for funding. He will also compile historical data, as requested, for Janet and Kathy to establish Give4Marion fundraising goals.
- 10) **Small Band Performances** – Careful consideration will be given to who will participate in small band performances.
- 11) **Band Seating** – The Board discussed band size and seating. Craig has the flexibility to adjust the band's seating arrangement based on the venue, music, and overall sound quality.
- 12) **2026 Schedule** – The 2026 rehearsal and performance schedule will be published on the website. The Board requested that two additional rehearsal dates be added to the existing schedule. Rehearsals will begin at 6:30 and include a 10-minute mid-rehearsal break and announcements.

Committees: Discussion and efforts continue to determine who is involved with activities and how they align with current committees. Volunteer opportunities are available for members within these (and future) committees.

The following committees were ratified by the Board: (motion by Dave Sandgren, second by Brittany Schofield, approved.)

Music Selection Committee

The Music Selection Committee is tasked with selecting the theme and music for upcoming events. The committee will be led by Les Muncaster. Brian Lackey, Eric Chandler, and Craig Lilly are members of this committee.

Social Media & Advertising Committee

The Social Media & Advertising Committee will be responsible for creating and updating flyers and programs and working with advertisers. All flyers and programs will be submitted to the Board for approval. This committee will be led by Torri Wands. Janet Voyles is a member of this committee.

Website Committee

The Website Committee is responsible for maintaining and updating the KOS website. This committee will be led by Mike Brady.

Pre-Concert Committee

The Pre-Concert Committee will be responsible for bringing ideas/suggestions to the Board for approval for pre-concert performers. This will be led by Torri Wands. Suggestions and ideas are welcome.

Give4Marion Committee:

The Give4Marion Committee is responsible for the Give4Marion fundraising efforts for 2026. This committee will be led by Kathy Haldeman and Janet Voyles.

Future Meetings

The Zoom Meetings will be renamed Executive Meetings. Individuals who are not members of the Board may be invited to attend. There will be in-person meetings scheduled which will allow general participation.

Adjournment: Motion to adjourn by Dan Fisher, seconded by Torri Wands, approved. The meeting was adjourned at 7:32 p.m.

Submitted by: Julie A Wands, Secretary

Approved: 06/24/2026 JW