

The Kingdom of the Sun Concert Band, Inc.

Board of Directors Meeting

Meeting Minutes

Date: April 27, 2026

Location: Panera Bread

Time 6:00 pm – 7:00 pm

Attendees: 8 members in attendance

Absentees: 1 member absent

Board Members	☐ Member Brittany Schofield (absent)
☒ Dan Burhing, President	☒ Member Dan Fisher
☒ Dave Sandgren, Vice President	☒ Member Janet Voyles
☒ Julie Wands, Secretary	☒ Member Torri Wands
☒ Pete Axson, Treasurer	☒ Member Les Muncaster

Meeting was called to order at 6:01 by President, Dan Burhing.

During the rehearsal held on Monday, April 20, 2026, a vote was conducted among band members to elect and reaffirm Board Members in the following positions:

President – Dan Buhring (newly elected)

Vice President – Dave Sandgren (reaffirmed)

Secretary – Julie Wands (newly elected)

Treasurer – Pete Axson (reaffirmed)

Band Members at Large: Brittany Schofield (reaffirmed), Dan Fisher (reaffirmed), Torri Wands (newly elected), and Janet Voyles (reaffirmed)

The membership officially ratified the composition of the new Board as stated above.

Approval of Previous Meeting Minutes: Motion to approve by Les Muncaster, second by Dave Sandgren, passed.

Financial Report: Treasurer, Pete Axson shared the Summary for April Concert. Motion to accept the Treasurer's Report, as filed, was made by Dan Fisher and seconded by Les Muncaster, passed.

Unfinished Business:

- 1) **Memorial Day** - The music and roster are complete for the Memorial Day Rehearsals and Concert. Rehearsal schedule was announced to band members and rehearsal location has been secured at Howard Middle School.
- 2) **4th of July** - The music selections have been chosen for the 4th of July Concert. Rehearsal location has been secured for the MCPS Auditorium.

New Business:

- 1) **Summer Break** – It was suggested that the summer rehearsal break will begin after the July 4th concert with an expected return date of Monday, August 3rd or Monday, August 10th pending approval of access to Howard Middle School. Teachers return on August 3rd and students return on August 10th.
- 2) **September Rehearsal and Concert** – The date has been secured for the September Concert. The concert is scheduled for September 13, 2026, at the MCPS Auditorium. The theme and music selections are pending.
- 3) **Band Roster** – The current roster contains inaccuracies. To facilitate effective communication with all band members, it is essential to maintain up-to-date contact information and ensure that only active band members are listed. Section Leaders will be responsible for updating the roster for their respective sections. These updates should be submitted to the Secretary, Julie Wands, who will oversee the comprehensive revision and management of the roster.

- 4) **Section Leaders** – The roles and responsibilities of Section Leaders were discussed. The group identified individuals believed to be current Section Leaders, with follow-up planned for confirmation. Section Leaders will manage distribution and collection of music. A standardized process will be developed to guide Section Leaders in distributing and retrieving music from players.
- 5) **Student Members** – The board discussed the importance of our relationship with MCPS and the desire to nurture the relationship with students. Each board member was asked to come prepared at the next meeting with ideas about establishing a Student Policy.
- 6) **Social media/Facebook** – The KOS Band Members Facebook account was discussed, noting that several individuals in the group are not affiliated with the band. The page is no longer serving its original purpose. A motion to delete the Band Members Facebook page was proposed by Julie Wands, seconded by Janet Voyles, and subsequently approved.
- 7) **Band Cell Phone** – It was determined that Pete Axsom has the band cell phone. The band or community members do not widely use the phone. A motion to discontinue the band phone was made by Julie Wands, seconded by Dan Fisher, approved.
- 8) **Programs and Flyers** – The Board discussed aligning the language of programs with that used in flyers. A motion to revise the wording for consistency was proposed by Les Muncaster, seconded by Janet Voyles, and subsequently approved.

Committees:

Social Media Committee

Julie Wands moved to establish a Social Media Committee, with the motion seconded by Janet Voyles, approved. Torri Wands, Member at Large, will oversee the formation of this committee and seek one or two volunteers to support its activities. The committee will be responsible for creating and updating flyers and programs. All flyers and programs will be submitted to the board for approval.

Music Selection Committee

Dan Burhing made a motion to establish a new committee, seconded by Dave Sandgren, approved. This committee is tasked with selecting the theme and music for upcoming events. The committee will be led by Les Muncaster, with Brian Lackey and Eric Chandler assisting in the decision-making process.

Give 4 Marion:

Janet Voyles will connect with Dan Burhing to determine what is needed. Volunteers will be requested and a committee established to help make this another successful event.

By-Laws:

President Dan Burhing moved to change the title from Conductor Emeritus to Member at Large and to appoint Les Muncaster as a voting member of the board. The motion was seconded by Dave Sandgren and subsequently approved.

The Board is reviewing the By-Laws. A motion to update the section discussing the Governing Body and Duties of Board Members was made by Dan Fisher, was seconded by Dave Sandgren, approved. The updates are specifically:

Article VII – Governing Body “Section 2. The Board shall consist of (9) nine members which include President, Vice President, Secretary, Treasurer, and up to 5 Members at Large.”

Article X – Duties of Board Members “Section 1. The Board of Directors are all voting members.”

Adjournment: Motion to adjourn by Pete Axsom, seconded by Dan Fisher, approved. The meeting was adjourned at 8:15 p.m.

Submitted by: Julie A Wands, Secretary

Approved: 05/27/2026 JW